

Pastoral Council Minutes—St. Vincent de Paul  
February 16, 2010

Members Present: Ann Bergman, Dave Duffy, Janice Gabrick, Rose Kahnke, Tom McMullen, Adriana Matzke, Nancy Moorman, Norm Olafson, Andrew Rem, Marci Siers, Fr. Chue Vang. Member Absent: Fr. Jack Long Recorder: Dorothy Stevenson.

**Prayer:** Janice led the Bible reading, and prayers for intentions followed. Dave will do the reading at the March meeting.

**Administration:** The minutes of the January meeting were approved as written.

**Agenda Items:**

**1. Nomination Process Update:**

- (a) Norm reported that response to the invitation for nominees has been every encouraging. As of this date, 138 people have been nominated, some of them twice, though it is possible that some that were not self-nominations will not want to serve. Both staff and the Council will be involved in looking for other possibilities for subcommittees.
- (b) Marci asked all Council members to fill out the same nomination form as everyone else so that the count can be kept accurate. Members should also pick the commission on which they are interested in serving.
- (c) Ann reported that meeting rooms have been booked and that Regan Hall has been reserved for the information nights and for all combined meetings throughout the year. Nominees will first receive a letter and then a follow-up phone call. A subcommittee consisting of Marci, Norm, Janice, Nancy, Adriana, and Andrew,
- (d) Regarding the information nights, Ann sees this as an opportunity for prayer and discernment and quiet reflection. Marci suggested that people who have been on committees could talk about what they do. The meeting would start with a prayer, and break-out time will be provided for discussion, and then a time for questions. People may attend both nights if they wish.
- (e) Norm will draft the letter to be sent to nominees and will email it to the Council members for input.
- (f) Ann will write something for the bulletin about the response, etc. She also advised that position descriptions have been written and are being slightly modified. They then will be put on the website.

**2. Leadership Handbook:** Members questioned the phrase, “*personally* encourage parishioners to use their gifts” in the first bullet point on page eight, with the thought people might wait for that personal invitation. The position of the index was also questioned. Nancy will tell the Leadership Development Team about these reservations, and the Council did approve the handbook with the recommended changes.

**3. Pastoral Council Communication Guidelines:**

- (a) Marci noted that there has been no written guide for Council use regarding communication with parishioners. With that in mind, she put together a draft that she distributed for comment. Rose suggested that the Harvest Festival should be added to it, and Andrew believes the best form of communication is visibility at functions. Marci will make the additions and email the result to members.
- (b) It was noted that the Council’s website does not include the recently developed job description for the Council and it should be added. The Council earlier approved putting meeting minutes on the website, and they should also be added. Norm will take care of this.

**4. Agenda Items for March 16:** (a) One item will be the issue raised by Rose regarding how the annual Council turnover will be handled when it has a total of eight members rather than nine as stated in the charter, (b) the next Council Retreat, (and) the number of Council members needed at information nights.

**5. Pastor’s Report:** In Fr. Jack’s absence, there was no report.

The meeting closed with a prayer.

**The next meeting will be at 7:00 pm on Tuesday, March 16, 2010**